



## INVITATION TO BID

FOR THE

### **“Supply, Delivery, Installation, Testing and Commissioning of Two sets (2 units/set) of 10kVA Single Phase Uninterruptible Power Supply”**

The **Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAGASA)**, through the authorized appropriations under General Appropriations Act (GAA) intends to apply the sum of **Two Million Pesos (Php2,000,000.00)** only being the Approved Budget for the Contract (ABC) for payment under the contract for **“Supply, Delivery, Installation, Testing and Commissioning of Two sets (2 units/set) of 10kVA Single Phase Uninterruptible Power Supply”** as per Project Specifications indicated in the Terms of Reference (TOR) / Technical Specifications. Delivery period shall be **Sixty (60) calendar days**. Price is inclusive of VAT and all other applicable taxes. Price Validity is within **one hundred twenty (120) calendar days**.

1. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to bidders.
2. **Requests for clarification/s and/or interpretation of any part of the Bidding Documents must be in writing, addressed to the BAC Chairperson and submitted before the scheduled Pre-bid Conference. Response to all clarificatory questions shall be issued by the BAC thru a Supplementary/Bid Bulletin (SBB).**
3. The Pre-bid Conference is open to all prospective bidders. The prospective bidder's duly authorized representatives must show proof of their authority to participate in the pre-bid conference, such as, duly signed authorization, notarized secretary's certificate or special power of attorney. **Maximum of Two (2) representatives per bidder shall be allowed during the pre-bid conference.**
4. Bidding will be conducted through open competitive bidding procedures using non-discretionary **“pass/fail”** criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”.
5. Bidding is restricted to Filipino citizens/sole proprietorships. For partnerships and corporation with at least seventy-five percent (75%) of the interest or of the outstanding capital stock belonging to citizens of the Philippines and for cooperatives duly organized under the laws of the Philippines.
6. Interested bidders may obtain further information from **PAGASA-BAC Secretariat** and inspect the Bidding Documents at the address given below from **9:00 a.m. to 4:00 p.m.** It may also be downloaded at the PhilGEPS and PAGASA website free of charge, provided that Bidders shall pay the applicable fee for the bidding documents not later than the scheduled submission of bids.
7. A complete set of Bidding Documents may be purchased by interested Bidders from the address stated below and upon payment of a non-refundable fee of **Five Thousand Pesos Only (Php5,000.00)**.
8. Bids must be delivered to the address below **not later than 19 June 2023 on or before 11:00 a.m.** late bids shall not be accepted. Bid opening shall immediately follow and will be opened in the presence of the Bidder's representatives who choose to attend. It is also available via video conferencing through Zoom. An email invitation will be sent to bidders who purchased the bid documents. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18**.



9. The Complete Schedule of Bidding Activities is summarized as follows:

| Activities                       | Schedule/Time   | Venue                              |
|----------------------------------|---|------------------------------------|
| 1. Posting of Invitation to Bid  | 30 May – 06 June 2023   | n/a                                |
| 2. Issuance of Bidding Documents | 30 May 2023 / from 8:00 a.m. to 9:00 a.m.<br>19 June 2023 / 9:00 a.m. | RMS 3/F PAGASA CO                  |
| 3. Pre-bid Conference            | 07 June 2023 / 11:00 a.m.   | *AO Conference Room, 4/F PAGASA CO |
| 4. Submission of Envelopes 1 & 2 | 19 June 2023 / on or before 11:00 a.m.                                | *RMS 3/F PAGASA CO                 |
| 5. Opening of Envelopes 1 & 2    | 19 June 2023 / 11:01 a.m.   | *AO Conference Room, 4/F PAGASA CO |

\* - **subject to change**

10. The PAGASA reserves the right to: (a) accept or reject any and all bids at any time prior to the award of the contract; (b) waive any minor formal requirements in the bid documents; (c) accept such bids it may consider to be advantageous and beneficial to the government; (d) declare a failure of bidding; (e) not award the contract for valid cause; and (f) make no assurance that a contract shall be entered into as a result of this invitation, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**MA. ANNALYN S. NOLASCO**  
Head, BAC Secretariat  
RMS, 3/F PAGASA Main Building  
Science Garden Complex, BIR Road,  
Brgy. Central, Quezon City  
Trunkline: (02) 8284-0800 loc.1357  
Email address: [pagasa.bac@gmail.com](mailto:pagasa.bac@gmail.com) / [bac@pagasa.dost.gov.ph](mailto:bac@pagasa.dost.gov.ph)

**BONIFACIO G. PAJUELAS, Ph.D.**  
Chairperson, PAGASA-BAC